

Attn.: EVERGREEN LAUREL HOTEL TAICHUNG - Reservation Department
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Automation 2018

6-8 Dec, 2018 Taichung, Taiwan Booking Form

The **Evergreen Laurel Hotel Taichung**, is offering special rates to attendees of the **Automation 2018** in Taichung. Please complete this form, and return one copy via fax or e-mail before **15 Nov 2018**. (Reservation made after this date would be subject to rooms availability) And fax this form as following:

ROOM TYPE & SPECIAL ROOM RATE (NTD)

Room Type	Room Square	Bed Size(cm)	Rack	Special Rate(Standard Floor)	
			TWD	Single Occupied With Breakfast	Double occupied With Breakfast
Regular - Superior Double Room (US)	29.4 m ²	180*200	\$8,500+10%	NT\$3,200	NT\$3,400
Regular -Superior Twin Room (ST)	29.4 m ²	110x200*2	\$8,500+10%	NIL	NT\$3,400
Executive - Superior Double Room (USE)	29.4 m ²	180*200	\$8,900+10%	NT\$3,500	NT\$3,700

- Note :1) Per room per night 5% government tax & 10% service charge of the original rate are included.
 2) A surcharge of TWD 450 will be applied for extra one daily breakfast.
 3) Free for internet speedway service.
 4) Complimentary fruit basket on the day of arrival.
 5) Enjoy unlimited use of the health club, sauna, swimming pool and exercise facilities.
 6) All reservations will be held till 18:00 local time unless guaranteed by deposit/credit card or an arrival time indicated.
 7) Cancellations or revisions of all reservations must reach the hotel prior to anticipate arrival.
 Please Contact our reservation office or reception desk before 3 day on the arrival day.

(B) RESERVATION INFORMATION (Please type or print clearly)

Guest Name: _____

Check In date: _____ Check Out date: _____

Institution: _____

Telephone: _____ E-MAIL: _____

Number of room required:

Single (one king bed) Twin (two single beds) Double (one king bed)

(C) TRANSPORTATION SERVICE

Transport to CKS International Airport, one way charge NT\$3,700 per each car. (LEXUS)

Arrival Date: _____ Flight No: _____

Departure Date: _____ Flight No: _____

(D) PAYMENT

By Credit Card: Visa Master card American Express Diners

Card No: _____ Date of expire: _____

Signature: _____ Date: _____

※The reconfirm form will be mailed back to you within 3 days by hotel reservation center.